

PART TIME HIRE FLEET HANDOVER & MAINTENANCE OPERATIVE

JOB TITLE:	Part Time Hire Fleet Handover & Maintenance Operative
LOCATION:	Lower Foxhangers Wharf, Nr Rowde, Devizes, Wiltshire, SN10 1SS
PAY:	Above minimum wage (TBC)
BENEFITS:	20 days holiday pro rata O/T @ 1+1/2 for occasional Sunday work
HOURS:	Seasonal, guide: between 6-24hrs per week, Mon, Fri & Sat

JOB DESCRIPTION

The seasonal P/T Hire Fleet Handover & Maintenance Operative will be responsible for making sure the 16 Foxhangers hire boats are checked and maintained to the best possible condition during every turn around day and providing a comprehensive handover to new hirers.

The key area to the job is the customer boat handover, so a confident and articulate manner is a necessity. Attention to detail, good practical skills and ability to communicate and liaise within a small team is also essential for the boat maintenance area of the role.

As a guide on an average turn around day you will start work at 9am and finish sometime between 3pm-6pm, the finish time is dependent on the number of handover required but also what canal-boating experience the customers have.

MAIN RESPONSIBILITIES

Reporting to the Hire Fleet Supervisor, you will have the following responsibilities & will need to have the following skills:

- ❖ Welcoming returning vessel back from hire.
- ❖ Manoeuvring and mooring of narrowboats.
- ❖ Performing the narrowboat check procedure on vacated craft.
- ❖ Washing down boat exteriors.
- ❖ Cleaning outside brass work.
- ❖ Touch-up painting to any scrapes on the narrowboats.
- ❖ Toilet pump out operation.
- ❖ Performing the narrowboat handover procedure with new customers.

Required Skills

Reporting to the Hire Fleet Supervisor, you will have the following responsibilities & will need to have the following skills:

- ❖ Good communication skills.
- ❖ Enjoy working in lovely outdoor surroundings in all weather conditions.
- ❖ Attention to detail.
- ❖ Confidence to liaise with customers
- ❖ Hard working.
- ❖ Fit and relatively agile.
- ❖ Good team player.
- ❖ Some flexibility in working hours.
- ❖ Ability to work under pressure.
- ❖ Ability to prioritise jobs.
- ❖ Forward thinking/planning.
- ❖ Be able to work on own initiative.
- ❖ First Aid Certificate (training can be provided).
- ❖ Current Driver's Licence.

Preferred Skills/Experience or willingness to learn

- ❖ Some general narrowboating experience.
- ❖ Narrowboat driving/handling skills
- ❖ Basic understanding of diesel engines.
- ❖ Basic understanding of 12v DC electrics
- ❖ Basic DIY skills.
- ❖ Willing to be available occasionally should be usual engineers require temporary cover for holidays/illness. All subject to consultation & agreement with management.

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TYPICAL TURN AROUND DAY FOR HIRE FLEET HANDOVER & MAINTENANCE OPERATIVE

Participate in turn around day running schedule meeting.

Set out turn around gear and equipment.

Welcome back returning hire vessels and crew.

Toilet pump out operation on returned vessels.

Make sure all vacated vessels are manoeuvred to suitable moorings for turn-around works.

Fill fresh water tanks.

Assist with external checklists of the boats (non mechanical checks).

Assist with external cleaning down of vessels including brass cleaning.

Assess whether all vessels full turn-around has been completed.

Complete any outstanding jobs on vessels.

Welcome new groups of holiday makers before they board their booked vessel.

Show new groups onto their booked boat and complete the full handover procedure which includes boat and lock demonstrations.

Clear away all turn around gear and equipment at end of day.

Tidy and organise storage rooms.

Basic ground keeping, grass cutting and watering plants.